

PDPM
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN AND MANUFACTURING JABALPUR

**Minutes of the SENATE/2010-11 /3rd MEETING held on June 17, 2011 at 10.30 am in
Conference Hall of the Institute**

SENATE/2010-11/3rd meeting of the Senate was held on June 17, 2011 at the conference hall of the Institute. Following persons were present:

1. Prof. Aparajita Ojha	Director, PDPM IIITDM Jabalpur	Chairperson
2. Prof. P. K. Jhinge	Principal, Jabalpur Engineering College	Member
3. Prof. B. L. Mishra	R.D. University, Jabalpur	Member
4. Prof. Laxman Pandey	R.D. University, Jabalpur	Member
5. Prof. M. Adhikari	PDPM IIITDM Jabalpur	Member
6. Shri. S. Amane	Tata Motors, Pune	Member
7. Prof. Puneet Tandon	PDPM IIITDM Jabalpur	Member
8. Dr. Vijay Kumar Gupta	-do-	Member
9. Dr. Subir S. Lamba	-do-	Member
10. Dr. P. K. Padhy	-do-	Member
11. Dr. Bhupendra Gupta	-do-	Member
12. Col (Retd.) P.S.Sandhu	-do--	Secretary

Following special invitees were also present.

1. Dr. P. N. Kondekar	PDPM IIITDM Jabalpur
2. Dr. Atul Gupta	-do-
3. Dr. Rajesh Kumar Pandey	-do-
4. Dr. Prabir Mukhopadhyay	-do-
5. Dr. L. Balyan	-do-
6. Dr. T. V. K. Gupta	-do-
7. Mr. Bishwajeet Mukherjee	-do-

Following members expressed their inability to attend the meeting due to their prior commitments and were granted leave of absence.

1. Prof. Ashish Dutta	10. Prof. P. K. Reddy
2. Shri. Awadeh Singh Parihar	11. Prof. Phalguni Gupta
3. Prof. Amit Ray	12. Dr. Pritee Khanna
4. Prof. H. P. Dikshit	13. Prof. R. Chatterjee
5. Prof. Huzur Saran	14. Prof. S. K. Choudhary
6. Dr. M. K. Roy	15. Dr. Sameer Khandekar
7. Dr. M. Ravi Babu	16. Dr. Tanuja Sheorey
8. Prof. Manoj Harbola	17. Dr. Uday Khedkar
9. Prof. P. C. Das	18. Prof. Vinayak Easwari

After the welcome remarks by the Chairperson Senate, the agenda items were taken up one by one.

Senate/ 2010-11/3.01	Overview Report of the Chairperson
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The Chairperson, Senate welcomed all the members to the meeting especially those who were attending from outside Jabalpur for sparing their time to attend this meeting. Following report was presented before the Senate.



1. Third Convocation of the Institute is scheduled to be held on July 29, 2011. Shri Ajai Chowdhry, Padma Bhushan, Chairman and CMD, HCL Infosystem has kindly consented to be the Chief Guest of the Convocation, 2011.
2. UGC Review Committee visited the Institute during June 6-8, 2011 to review the progress of the Institute for Deemed to be University status. The Committee was chaired by Prof. S.P. Ojha, BHU, Varanasi and was also having AICTE team.
3. Dr. Pritee Khanna has been awarded post doctoral fellowship under JENESYS programme and has proceeded to University of Tokyo, Japan for eight months. Dr. Ashish Kundu has been awarded BOYSCAST fellowship and has proceeded to National University of Singapore for three months.
4. Project Based Internship status: 60 students have gone for external project based internships and remaining students are working under the faculty in the Institute.
5. New members of the Board: Three new members of the Board have been nominated by the Ministry /AICTE
 - i) Prof. G. K. Sharma of IIT in place of Prof. H. P. Dikshit as AICTE nominee
 - ii) Mr. Sanjay Correa in place of Dr. Manoj Gaur nominated by the MHRD as eminent industrialist.
 - iii) Mr. N. Ravi Shankar nominated by Government of India as a member from Ministry other than MHRD.
6. Three appointments have been recently appointed. When they join, our strength will be 39. More selection committees have been scheduled in this month
 - i) Dr. S. K. Mohanty Assistant Professor, CSE
 - ii) Dr. Pawan Kumar Kankar Assistant Professor, Mechanical Engineering
 - iii) Mr. K. K. Balakrishnan Assistant Professor, Design

Interviews for the following disciplines are scheduled during this month and more faculty members are expected to join the Institute soon.

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| (a) Mathematics | June 24-25, 2011 |
| (b) Physics | June 25-26, 2011 |
| (c) Electronics & Communication Engineering | June 27-28, 2011 |

The Senate observed the silence for two minutes to pay homage to Mr. Ashish Rawat of the first year who lost his life due to some unknown heart disease on February 18, 2011. A condolence message would be sent to his family from the Institute on behalf of the Senate.

Senate/2010-11/3.02	Confirmation of minutes of the SENATE/2010-11/2nd Meeting of the SENATE held on March 12 2011 and SENATE/2010-11/Special Meeting of the SENATE held on May 06 2011
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Minutes of the SENATE/2010-11/2nd Meeting of the SENATE held on March 12, 2011 and SENATE/2010-11/Special Meeting of the SENATE held on May 06, 2011 were confirmed with following modifications based on the comments received from Senate members—

SENATE/2010-11/Special Meeting: Names of Prof. M. Adhikari and Dr. M. Ravibabu to be included in the list of Senate members who were present during the meeting.



The secretary, Senate informed the members that he had received a letter from three members of the Senate Dr. S. S. Lamba, Dr. Bhupendra Gupta and Dr. M. Ravibabu protesting the way minutes of the Senate were written. The Chairperson, Senate did not consider the letter for discussion. A copy of the letter and a previous letter in this regard were circulated to all present and is placed as **SENATE/2010-11/3/Annexure I**.

Confirmed minutes are included herewith as **SENATE/2010-11/3/Annexure II** and **SENATE/2010-11/3/Annexure III**.

Senate/2010-11/3.03	Reports of UGCS, PGCS and recommendations for award of degrees to the qualifying students for B.Tech., M.Tech. and M.Des.
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The proposed list of students who have completed the requirement for the award of degree of Bachelor of Technology, Master of Technology and Master of Design was placed before the members. The Senate recommended the names of all the qualifying students for award of degree to the Board (**List is given at Senate/2010-11/3/Annexure IV**) and authorized Chairperson, Senate to recommend to the Board for award of degrees to the students who complete all academic requirements one week before the Convocation.

The Coordinator, Academic Affairs presented the Academic Performance Evaluation Report for Semester II, 2011-12. According to the report, twelve students were terminated and seven students had appealed against the termination. Senate deliberated on the appeal and decided that they may be given a last chance as their performance has been improved compared to previous semesters. The list of students whose appeals were considered is given here -

B. Tech. 2009 batch

Sr. No	Name	Roll No.	Branch	CPI 1	CPI 2	CPI 3	SPI 4	CPI 4
1	VINAY KUMAR MEENA	2009140	ECE	3.0	3.6	4.3	3.9	4.2
2	NEERAJ KUMAR	2009071	ME	2.9	3.6	4.5	4.2	4.4
3	SAURAV NAYAN	2009110	ME	2.5	3.4	4.1	4.0	4.1

B. Tech. 2010 batch

Sr. No.	Name	Roll No.	Branch	CPI 1	SPI 2	CPI 2
1.	GEDDA GOPI	2010070	CSE	2.4	3.1	2.7
2.	SUSHEEL KUMAR MEENA	2010200	CSE	2.7	3.4	3.0
3.	SATISH KUMAR MEENA	2010172	ME	2.2	3.3	2.7

M. Tech.

Sr. No.	Name	Roll No.	Branch	CPI 1	SPI 2	CPI 2
1	ABHISHEK CHOUKSEY	1010301	ME	6.0	7.0	6.3

All the above listed students were placed on academic probation. Further the Senate authorized the Chairperson, Senate to take a decision on behalf of the Senate in case some more students make appeal later (but before the commencement of the next semester).

Senate/2010-11/3.04	Report of SPACS and recommendations for award of gold medals and other prizes to students selected by the committees constituted for the purpose
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The coordinator, SPACS presented a report on the recommendations of various duly constituted screening cum selection committees to recommend the names of students for award of gold medals and other prizes to students. Following students have been recommended for award of various gold medals, other medals and proficiency prizes at the Third Convocation of the Institute to be held on July 29, 2011 for the batches graduating in the year 2011.

S. No.	Name of prize	Category - UG/PG	Name of candidate
1	Chairman's Gold Medal (CGM)	BTech	1. Ayush Bhatnagar (2007001) 2. Tripta Gupta (2007062)
2	Directors Gold Medals (DGM)	BTech	1. Anilesh Sharma (2007006)
		MTech/MDes/PhD	<u>To be decided</u>
3	D & M Proficiency Gold Medals	BTech	1. Ravi K. Sundaram (2007039)
		MTech/MDes/PhD	<u>To be decided</u>
4	D&M Proficiency Prizes	CSE (BTech)	1. Rohit Mittal (2007042) 2. Kautuk Pandey (2007021)
		ECE (BTech)	1. Ravi Krishna Sundaram (2007039)
		ME (BTech)	1. Ratandeep S. Bansal (2007038) 2. Ramesh Kumar (2007037)
		CSE (MTech/PhD)	<u>To be decided</u>
		ECE (MTech/PhD)	<u>To be decided</u>
		ME (MTech/PhD)	<u>To be decided</u>
5	Academic Performance Proficiency Silver Medals	CSE	<u>To be decided</u>
		ECE	1. Tripta Gupta (2007062)
		ME	1. Richa Gupta (2007041)
6	Directors Silver Medals	Games and Sports	1. Anilesh Sharma (2007006)
		Cultural activities	1. Gaurav Mani (2007019)
Note: All the selected candidates are eligible for getting the award subject to the completions of the academic requirements.			

The Senate expressed its satisfaction over the performance of students and especially noted that there were two students qualifying for Chairman's gold medal. The rules in case of such ties were deliberated and it was suggested that for Chairman's Gold medal only the final CPI should be the sole criterion as it is awarded for best academic performance. It was also opined that there should not be any further conditions on the decision for a gold medal if there is a tie among two candidates in their CPI.



Some members also suggested having a review on the conditions for eligibility to apply for medals/prizes in case of PG students since in most of the cases the thesis work is not completed by the time applications are invited. In view of the above point, it was decided to keep all the decisions for award of gold medals to PG students on hold until their theses are submitted. The Chairperson, Senate was authorized to take a decision on the recommendations of the committee at a later stage for each such case, when the degree requirement of the student is completed.

After deliberations it was felt that there is a need to make amendments in the SPACS manual. It was suggested to bring the proposal for amendments in the next meeting of the Senate.

Senate approved the names of students listed above for award of medals /prizes written against their names to the Board of Governors under the condition that there are no cases of indiscipline against the recommended students. Further the Coordinator, SPACS informed the members that reports and recommendations of two of the committees were awaited. The Senate authorized the Chairperson, Senate to take a decision on recommendations to be made by the committees.

Senate/2010-11/3.05	Reports of SACS, LCS and Students' counseling services
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Reports of SACS and LCS were presented in the meeting. SACS specified that the period was peaceful. Senate requested Convener SACS to present SACS report for the full semester in its next meeting. Convener LCS presented a report on the library services and the developments made during the last year. He informed the members about the number of journal being subscribed and books purchased during the year. No report was submitted on Students' counseling services.

Senate/2010-11/3.06	Recommendations of the committee constituted by the Senate to suggest a formula for the academic load including the load for project based internship (PBI)
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The Convener of the Committee informed that the formula for the academic load including the load for project based internship (PBI) was not finalized. It was decided to circulate the same to the senate members for a resolution through circulation once the recommendations of the committee constituted for the purpose are received.

Senate/2010-11/3.07	Recommendations of the committee to suggest a comprehensive solution to the problem of adding and dropping of courses for the students having backlogs
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The Committee submitted a proposal to solve the problem of adding and dropping of courses for the students having backlogs. The Senate deliberated on the proposal and concluded that the proposal requires further modifications and refinements based on the suggestions given by the members and invitees present. Convener of the Committee was asked to submit the modified proposal within fifteen days so that the same could be circulated to members for a decision through circulation.

Senate/2010-11/3.08	Responsibilities of Internship Board for PBI
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It is decided that the Internship Board (IB) shall be responsible for overall general administration related to the Project Based Internship. The Board will be responsible for keeping contacts with the companies, industries and R&D organizations to arrange paid/ self financed internships for

students, in consultation with the placement cell. The Board will also be responsible for the classification of projects and constitution of various internship evaluation boards for the PBI based on the classification. Further, IB will also be responsible for approving the list of companies /industries / R&D organization where a student can pursue his PBI.

Next, The Coordinator, Academic Affairs presented the calendar for PBI and the basket of marks for evaluation of PBI. The Senate approved the same after discussions (Please refer to **Senate/2010-11/3/Annexure V**)

Senate/2010-11/3.09	Ratification on the approval accorded by the Chairperson, Senate
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The approvals accorded by the Chairperson, Senate from time to time on various items/issues/proposals were placed in the Senate and the matters were unanimously ratified by the Senate. The list of approvals is given below.

S.No.	Subject	Approval accorded on
1.	Approval of Modified Academic Calendar as per the decision of the Senate due to PBI and request of faculty to extend time period of submission of grades	April 14, 2011
2.	Approval of Modified Fee Structure	April 14, 2011
3.	Approval for Internship Board	April 18, 2011
4.	Appointment of Programme Coordinator of Ms. Preeti Rai (Roll No. 0810162) during the leave of the Ph.D. guide from the office	May 02, 2011
5.	Appointment of Programme Coordinator of Mr. Surya Kant Tyagi (Roll No. 0910122) during the leave of the M. Tech. supervisor from the office	May 03, 2011
6.	Appointment of Programme Coordinator of Ms. Shreelekha Pandey (Roll No. 1120163) during the leave of the Ph.D. guide from the office	May 03, 2011
7.	Appointment of Programme Coordinator of Ms. Deepti Tamrakar (Roll No. 0910108) during the leave of the M. Tech. supervisor from the office	May 03, 2011
8.	Approval for Pre-registration of students going for GENESYS and Externally Carried out Project Based Internships	May 03, 2011
9.	Approval for course registration of Mr. Anurag Singh as Audit Course	May 04, 2011
10.	Approval for course registration of Mr. Umakant D. Mandawkar as Audit Course	May 04, 2011
11.	Approval of Academic schedule and fee structure for summer course 2011.	May 11, 2011
12.	Approval of course and course instructors for summer 2011	May 11, 2011
13.	Approval for list of Institutes/Organizations for externally registered/sponsored category candidates.	May 16, 2011
14.	Approval of the co-opted members for UGCS and PGCS	May 20, 2011
15.	Approval of M.Tech. Curriculum	June 06, 2011
16.	Approval of Ph.D. Curriculum	June 13, 2011

Senate/2010-11/3.10.1 Consideration of Candidature of three M.Tech. (ECE) Students

Three M.Tech students, Mr. Manpuram Mahto, Mr. Pankaj Singh Yadav and Mr. Agya Ram Verma were erroneously admitted in M.Tech (ECE) Programme in the winter semester admission period during December, 2010. The three students were having valid GATE score but were not qualified for admission (under OBC category) as regular students with Institute assistantship as per the guidelines of PG Manual of the Institute. By oversight, the students' GATE score cards were not properly verified by the Institute staff. However, they had cleared admission test and interview and were admitted. The students inadvertently continued receiving the institute assistantship (IA) of Rs. 8000/- pm in their first semester.

Later it was brought to the notice of the authorities that students do not have qualifying marks to be eligible for IA. Institute inquired the matter and asked the students for clarification. The students submitted their appeal and made requests to allow them to continue their M.Tech (ECE) programme without assistantship. They have also stated that they are ready to deposit the entire IA amount received by them till date.

In view of the performance of the students in the first semester the Senate decided to continue their programme as special cases without Institute assistantship under the category – self supported: special case. The Senate also recommended recovering the amount of IA received by them till date. It is requested to ratify the decision of the Senate and to approve the recovery of the IA amount from the three students (names mentioned above). Performance of the students in first semester is shown against their names.

Name of the students	SPI	CPI
Mr. Agya Ram Verma	7.5	7.5
Mr. Pankaj Singh Yadav	7.3	7.3
Mr. Manpuran Mahto	6.3	6.3

Senate/2010-11/3.10.2 Seat Matrix of UG and PG programme

The Coordinator, Academic Affairs informed the members that the Institute does not have any record of approval of the seat matrix by the Board for some of the previous academic years. The Coordinator, Academic Affairs also proposed to have no increase in intake for the next two years keeping in view the acute shortage of civil infrastructure. The seat matrices presented by the Coordinator, Academic Affairs were approved for recommendation to the Board for post facto approval of the seat matrices of the academic years 2005-06 to 2010-11 and for approval of the seat matrices of the academic years 2011-12 and 2012-13. (**Please refer to Senate/2010-11/3/Annexure VI**).

Senate/2010-11/3.10.3 Weightage of EMF (Elective in Modular Form)

It was informed by the Coordinator Academic Affairs that the credits allocated to courses under the label 'Electives in Modular Form' (EMF) have resulted in anomalies in the credit system. Each EMF is of 12-14 lectures and carries 2 credits. However, a student is required to register in three EMFs (6 credits) in place of a full course of 4 credits. Further some of the members expressed their concern on the students' feedback about EMFs since in many cases EMFs offered by the external faculty are covered in 3-4 days and students do not get sufficient time to assimilate and grasp the concepts taught in the course. Senate deliberated on the mode of implementation of EMFs and opined that better ways should be evolved to make EMFs more effective in future.

After deliberations the Senate decided to improve the structure of EMFs and their credit allocation. Accordingly, It was decided to have an EMF of 10 lectures duration only and 1 credit each excluding the examination/assessment duration. A student can register in four EMFs to replace a course in the same semester. Further, the Senate members suggested to have the minimum duration of the five days for delivering lectures under EMFs.

Senate/2010-11/3.10.4 Financial support to UG and PG students for attending reputed national/ international conferences

In order to promote research and development in the Institute, the Institute faculty had recommended that some incentives be given to the students pursuing research in the Institute. Accordingly it was proposed that financial support be provided to the students if their research papers are accepted for oral presentation in reputed national /international conferences. After deliberations, the Senate unanimously recommended following to the Board.

- i) A onetime assistance throughout the programme upto Rs. 50,000/- on reimbursable basis for post graduate students (including Ph.D. students). This would include reimbursement of expenses incurred on payment of registration fee, local travel, air/rail fare, lodging and boarding as per actual. A student will get financial assistance only on the recommendation of the Postgraduate Committee of the Senate and on the approval of the Director.
- ii) A onetime assistance throughout the programme upto Rs. 35,000/- on reimbursable basis for undergraduate students. This would include reimbursement of expenses incurred on payment of registration fee, local travel, air/rail fare lodging and boarding as per actual. A student will get financial assistance only on the recommendation of the Undergraduate Committee of the Senate and on the approval of the Director.

Senate/2010-11/3.10.5 Course Content for the Course on Materials & Manufacturing Processes

Course content for course on Materials & Manufacturing Processes was placed before the Senate members. Senate members suggested minor modifications in the contents and authorized Chairperson, Senate to approve it later.

Meeting ended with the vote of thanks to the Chair.


Col (Retd.) P.S. Sandhu
Secretary
30 JUN 2011